



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

14 APRIL 2023

DIVISION MEMORANDUM  
No. 71 s. 2023

**REASSIGNMENT OF SELECT JOB ORDER PERSONNEL**

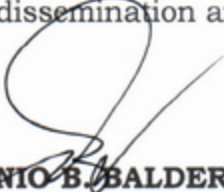
To: OIC- Assistant Schools Division Superintendent  
Chief Education Supervisors  
Heads, Public Elementary and Secondary Schools  
Heads, Unit/Section  
All Others Concerned

1. In exigency of service and to provide clerical and other assistance to the Division Office, the following select Job Order Personnel are hereby instructed to report on their new assigned offices effective April 17, 2023.

| NAME                       | POSITION       | ASSIGNED OFFICE   |
|----------------------------|----------------|---|
| Albos, Baby Joy D.         | Admin Aide III | Office of the Assistant Schools Division Superintendent |
| Quesea, Mary Margarette C. | Admin Aide I   | Curriculum Implementation Division                      |
| Cabriga, Kim Harold Z.     | Admin Aide II  | Administrative Services Unit                            |
| Valdeavilla, Leslie T.     | Admin Aide II  | Personnel Services Unit                                 |
| Nanez, Feliza M.           | Admin Aide II  | Budget Office   |
| Obciana, Ella Bianca T.    | Admin Aide I   | Cash Unit   |
| Abuel, Aren Krezel P.      | Admin Aide II  | Supply and Property Unit                                |
| Javin, Jerome A.           | Admin Aide II  | ICT Unit  |
| Saligumba, Jhommel V.      | Admin Aide II  | ICT Unit  |
| Mendoza, John Frederick Q. | Admin Aide II  | ICT Unit  |

2. The personnel mentioned above shall ensure proper endorsement of work and documents to their respective immediate supervisor.

3. For information, immediate dissemination and compliance.

  
**CELEDONIO B. BALDERAS JR.**  
Schools Division Superintendent